Ethel Everhard Memorial Library Board of Trustees

July 17, 2023

**Finance Committee Meeting:** 4:55 pm Rohner and Nelson reviewed vouchers

**Presiding Officer:** Board President Cathy Rohner called meeting to order at 5:04 pm

**Roll Call:** Cathy Rohner, Nancy Nelson, Valerie Virch, Tammy Winkleman present. Bruce Dethlefsen and Director Eliana Luke absent.

**Agenda:** Motion by Nelson to approve agenda. Second by Winkelman. Motion carried 4-0

**Minutes:** No minutes received so will vote to approve at the August 21st meeting along with minutes from the July 17th meeting.

**Public Comments:** None

**Reports:**

1. **Financial Reports**

Motion by Nelson to approve monthly vouchers, seconded by Rohner. Motion carried 4-0

Roll call vote: Rohner-yes, Nelson-yes, Winkleman-yes, Virch-yes

Viewed new breakdown of monthly income and expenses from Director that shows more details.

1. **Director’s Report** (submitted in writing)

Programming for the summer season was discussed. LEGO at the Library will be temporarily suspended until school resumes. Craft classes look to be a hit.

Community garden is up and running. More information to come. Planning a larger garden area for next year.

Other updates include the new hire of Scott McLaughlin who seems to be doing a great job.

We will be receiving a resignation letter from Tara as she is not returning to the Westfield area.

1. **Friends of the Library Report** No silent auction this year in August. No July meeting. Elections of new officers will be in August.

**Old Business** Storywalk stations will be picked up on Friday 7/21 and then hopefully public works can work on the installation. At the time we will plan a grand opening when we know more about the completion.

**New Business** A hourly pay rate will be adjusted for Shealyn as she is below the current minimum wage. This was discussed by the board and approved. Linda Quinn will also be issuing a payment for the amount retroactive back to the time the minimum was raised. Approved by Nelson, second by Virch. Roll Call 4-0

It was agreed to amend the Bylaws, Article 11, Section 3 to allow a member who is moving from the village to finish their appointment, if they wish, as long as they reside in a township adjacent to the village. Approved by Nelson, seconded by Rohner. Roll Call 4-1

Officers for the following year will remain as now- Cathy Rohner-President, Valerie Virch-Vice-President, Secretary-Bruce Dethlesen. A motion was made by Virch and seconded by Nelson.

Roll call 4-0

Set regular meeting schedule to be held on the third Monday of the month at 5 pm. Motion by Virch to approve, second by Winkleman. Roll call 4-0

**Adjourn** Motion by Virch to adjourn at 5:34 pm. Second by Winkelman. Motion carried 4-0

Next meeting. In Monday August 21 at 5:00 pm